



Employment Application

CHARLESWORTH NUTS PTY LTD

Hello...

...and thank you for showing an interest in Charlesworth Nuts.

We're always looking for talented and ambitious people who want to contribute to making our Company better. We believe in our Customers, we believe in our Product and we believe in Constant Improvement as individuals and as a Company.

If you think you have these special qualities and would like to be part of our Team, please fill in this form and pass on any other information you feel would be relevant to the position you are seeking and address it to...

**Ms Midge Johnson
Charlesworth Nuts Pty Ltd
29 – 31 Township Road
MARION SA 5043**

We'll let you know we've received your information and will then keep it on file for you. If a position becomes available, that may be suitable for you, we'll get back to you and arrange for us to meet. If you haven't heard from us within 6 months and you're still interested, please re-apply.

It was nice to hear from you...

Midge Johnson

Ms Midge Johnson
TEAM BUILDING MANAGER

Your Personal Details...

Your preferred title... Mr Mrs Miss Ms

First Name Surname

Address

Suburb State Post Code

Phone No. Mobile

Email.

Date of Birth/...../..... [for junior employment if under 21]

Thank you for sharing your details with us... We'd like to reassure you that your privacy is important to Charlesworth Nuts. The information you provide will help us direct your application to the appropriate department or store should an opportunity arise. Your personal information will not be shared with any other company or organisation. Our Department Leaders and Retail Managers will access employment applications when vacancies occur. Only those people who need to refer to your application will have access to it. If you are successful in gaining an interview, information may be sought from previous employers that you have nominated to act as your referee. At all times your information will be held securely. After a period of six months your application will be shredded. Your name, address and telephone details will be retained in a database so we can confirm your previous interest should you wish to reapply. Further details will be collected from you if you are successful in gaining an interview. You can access your personal information. Simple requests can be handled by telephoning (08) 8296 8366 and verifying your identity. More detailed requests may need to be lodged in writing to: 'The Privacy Officer', Charlesworth Nuts Pty Ltd, 29-31 Township Road, MARION SA 5043. Our 'Privacy Policy Statement' sets out Charlesworth Nuts' policies on the management of personal information. A copy may be obtained from any of our retail stores, our head office or on the Charlesworth Nuts website (www.charlesworthnuts.com.au).

Today's Date/...../.....

What area of work interests you?

- Head Office [Marion]... Clerical
- Customer Service
- Marketing
- Factory Shop

- Retail... Customer Service
- Store Manager

at...

- Factory [Marion]... Chocolating
- Glazing
- Gift Packing
- Delivery Driver
- Storeperson
- Maintenance

Which store(s) would you prefer to work

- Marion
- Tea Tree Plaza
- Colonnades
- City Cross
- Elizabeth
- Central Market
- Myer Centre
- West Lakes

Why does this area interest you?.....

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Would you prefer... Full Time Permanent Part Time Casual
 Christmas Casual

Are there specific times when you wouldn't be able to work due to family, study or other commitments?

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What type of vehicle(s), if any, are you licensed to drive?.....

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Please give us a brief history of your previous employment

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Please tell us about your personal qualities and skills

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Please feel free to attach a copy of your resume, any references or other information you may have.